



## MEMORANDUM FOR INCOMING ERASMUS STUDENTS

### BEFORE ARRIVAL

To be sent to the International Relations Office (by fax to: 0039 0874 404258 or ordinary mail: Via F. De Sanctis – 86100 Campobasso) no later than 30th July (to enrol for the first semester) and 30th November (to enrol for the second semester):

- 1) the application form, which has to be returned duly filled in each part (including data of the Home Institution, student's personal data, field and period of study), signed and stamped by the coordinator in the Home Institution;
- 2) the learning agreement showing the chosen study programme (in order to obtain information and details concerning academic matters, you can directly contact the relevant faculty coordinator of the University of Molise or look for the required information on the web: <http://www.unimol.it>.  
The above mentioned forms can be obtained by the International Relations Office (e-mail: [relazint@unimol.it](mailto:relazint@unimol.it); [mdipaolo@unimol.it](mailto:mdipaolo@unimol.it)).
- 3) the transcript of records;
- 4) an official letter of the Home Institution showing that you have been selected in the framework of the Erasmus Programme;
- 5) one copy of the passport or identity card;
- 6) copy of the European Health Insurance Card for EU students. Non-EU students must provide for a private health insurance to cover their entire stay.

If you wish that someone pick you up at your arrival in Campobasso, please contact the agency Generation Service at the following email: [generationservice@gmail.com](mailto:generationservice@gmail.com) or phone to: 0039 3487513455.

### VISAS

Students must contact the Italian Embassy in their country to check on visa requirements for their study period in Italy.

### AFTER ARRIVAL

- 1) contact the International Relations Office, Via F. De Sanctis, Faculty of Agriculture, 1st floor, open from Monday to Friday from 9 to 12, for registration.
- 2) apply for the canteen vouchers at E.S.U. – the University Study Board  
Via F. De Sanctis, Faculty of Agriculture, 1st floor, Campobasso.

The relevant forms can be filled in at the International Relations Office before being delivered to ESU.

Furthermore, you will receive an envelope containing an ID number and a password to have computer access.

### ACCOMMODATION

The local agency Generation Service will help to find the suitable accommodation. Do not forget that the University of Molise has not student houses or university residences, so you will have to rent a flat or be hosted by a family.

You may contact the agency Generation Service at the following email: [generationservice@gmail.com](mailto:generationservice@gmail.com).

Another possibility is to check the advertisements at the University notice boards or on local newspapers.

**YOU ARE KINDLY REQUESTED TO INFORM THE INTERNATIONAL RELATIONS OFFICE OF ANY POSSIBLE CHANGE OF ADDRESS OR PHONE NUMBER.**

### THE ACADEMIC CALENDAR

First semester: second week of October – last week of January

Second semester: first week of March – first week of June

### HOLIDAYS

Apart from the summer holidays, during the academic year the University of Molise observes the following holidays:

- Christmas holidays – about 20 days, usually from 23rd December to 6th January;
- Easter holidays – one week;
- Carnival: three days.

Other one-day holidays:

- 25th April – Anniversario della Liberazione
- 1st May – Festa del Lavoro
- 2nd June – Anniversario della Repubblica
- 1st November – Ognissanti
- 8th December – Immacolata Concezione

### EXAMINATIONS

In order to obtain the transcript of records, shortly before your examination day, ask for papers to the International Relations Office.

### BEFORE DEPARTURE

You need:

- a certificate justifying the period of attendance at the University of Molise;
- the transcript of records.

Require both to the International Relations Office.

## FACULTY COORDINATORS

For issues concerning study plans and courses, contact the following:

<b>ERASMUS INSTITUTIONAL COORDINATOR</b>	
<b>Prof. Flavia Monceri</b>	<a href="mailto:flavia.monceri@unimol.it">flavia.monceri@unimol.it</a>
<b>BUSINESS MANAGEMENT</b>	
Prof. Carlo Mari	<a href="mailto:cmari@unimol.it">cmari@unimol.it</a>
<b>POLITICAL SCIENCES</b>	
Prof. Matteo Luigi Napolitano	<a href="mailto:matteo.napolitano@unimol.it">matteo.napolitano@unimol.it</a>
<b>SOCIAL WORK</b>	
Prof. Alberto Tarozzi	<a href="mailto:alberto.tarozzi@unimol.it">alberto.tarozzi@unimol.it</a>
<b>TOURISM</b>	
Prof.ssa Elena Maggi	<a href="mailto:elena.maggi@unimol.it">elena.maggi@unimol.it</a>
<b>HUMAN AND SOCIAL SCIENCES (Communication, Teacher Training, Humanities)</b>	
Prof. Vincenzo Giaccio	<a href="mailto:giaccio@unimol.it">giaccio@unimol.it</a>
<b>SPORT SCIENCES</b>	
Prof. Concettina Buccione	<a href="mailto:buccione@unimol.it">buccione@unimol.it</a>
<b>AGRICULTURE</b>	
Prof. Giuseppe Maiorano	<a href="mailto:maior@unimol.it">maior@unimol.it</a>
<b>LAW</b>	
Prof.ssa Bianca Maria Farina	<a href="mailto:biancamariafarina@libero.it">biancamariafarina@libero.it</a>
<b>NATURAL SCIENCES (Environment, Biology)</b>	
Prof. Rosario Ammendola	<a href="mailto:rosario.ammendola@unimol.it">rosario.ammendola@unimol.it</a>